

▶ TASK Ensure vehicle is prepared to return to customer per school/company policy (floor mats, steering wheel cover, etc.).

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CDX Tasksheet Number: C476

Time off _____
Time on _____
Total time _____

NOTE A properly protected vehicle and good work habits will make this task much easier.

1. Double check that all work has been completed. Nothing can be missing, loose, or leaking.
 - a. **Student initial when completed:** _____
2. If your instructor deems it necessary, test-drive the vehicle to be sure of proper repair and operation of the vehicle.
 - a. **Have your instructor initial here:** _____
3. Double check that all tools are put away and stored properly.
 - a. **Student initial when completed:** _____
4. Remove all fender covers, seat covers, floor covers, and steering wheel covers. Return them to their storage place or dispose of them properly, depending on the type of cover.
 - a. **Student initial when completed:** _____
5. Check the exterior of the vehicle for greasy fingerprints or grime. Clean with an appropriate cleaner. Follow your shop's policies on this procedure.
 - a. **Student initial when completed:** _____
6. Check the following interior locations for dirt or greasy spots. Clean with an appropriate cleaner. Follow your shop's policies on this procedure:
 - a. **Carpet and floor mats. Student initial when completed:** _____
 - b. **Seats. Student initial when completed:** _____
 - c. **Steering wheel and parking brake handle. Student initial when completed:** _____
 - d. **Door panel and handles. Student initial when completed:** _____
7. If the vehicle is ready to return to the customer, the vehicle may need to be moved out of the shop. Get your instructor's permission to move the vehicle to the customer pick-up area.
 - a. **Have your instructor initial here:** _____
8. Return to your work stall and clean up the floor, benches, and related area.
 - a. **Student initial when completed:** _____

9. Have your supervisor/instructor verify satisfactory completion of this procedure, any observations found, and any necessary action(s) recommended.

Performance Rating

CDX Tasksheet Number: C476

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Supervisor/instructor signature _____ Date _____